

PURCHASING CHECKLIST

- ☐ Get pre-approval from the bank to know how much you can borrow
- ☐ Negotiate with the selling agent a purchase price.
- ☐ Engage Christolynn Conveyancing Services to help with all the legal work
- ☐ Complete our Purchasers initial information sheet and sign the agreement
- ☐ Arrange a building and pest inspection of the property or have Christolynn Conveyancing Services arrange these on your behalf.
- ☐ Christolynn Conveyancing Services will then review the contract and negotiate any changes you require to the Contract.
- ☐ If you are a First Home Buyer, Provide Christolynn Conveyancing Services with all require Identification documents and signed Exemption to Stamp Duty Statutory Declaration provide by Christolynn Conveyancing Services. e.g. passport, drivers license, birth certificate)
- ☐ Provide Christolynn Conveyancing services with Formal Loan Approval.
- ☐ Sign Mortgage documents with your bank
- ☐ Arrange a Final inspection with the agent.
- ☐ Prior to Settlement day arrange for money that is to be provide by you to be in your nominated savings account OR in the account provided by Christolynn Conveyancing Services
- ☐ Christolynn Conveyancing Services will ring you once settlement has taken place and advise the agent that settlement has taken place so they can have your keys to your new property ready for you to pick.
- ☐ You're done. Congratulations!
- ☐ Christolynn Conveyancing Services will send you a Settlement Statement within seven (7) of settlement of your property.